

Safety Auditors Training Scheme (SATS) - 14th Intake
(Course Code: NT07)
offered by Industrial Centre of the PolyU



<p>OFFERING DEPARTMENT: Industrial Centre (IC), a SATS operator registered with the Labour Department under the Factories and Industrial Undertakings (Safety Management) Regulation.</p> <p>ADMINISTRATION DEPARTMENT: School of Professional Education & Executive Development (SPEED) is responsible for course administration.</p> <p>CONTINUING EDUCATION FUND (CEF): This course has been included in the list of reimbursable courses for CEF purposes.</p>	<p>COMMENCEMENT DATE: 16 July 2009 (Thu)</p> <p>CLOSING DATE FOR APPLICATIONS: 7 July 2009</p> <p>COURSE DURATION: 10 months, July 2009 – April 2010</p> <p>COURSE FEE: HK\$12,000</p> <p>CERTIFICATE ISSUED: Students having not less than 75% of attendance in classroom training and passing assessments of both examination and project (a minimum of 60% each) will be eligible for the Certificate of Attainment in Safety Auditing issued by SPEED.</p>
---	---

COURSE AIMS:

This course is specifically designed to provide safety auditor training for suitable candidates to satisfy one of the pre-requisites for becoming a Registered Safety Auditor under the Factories and Industrial Undertakings (Safety Management) Regulation. The overall course aims are:

- To develop a thorough understanding of the concepts, principles, methods and techniques of modern safety management and safety auditing, covering the key elements of a safety management system.
- To familiarise students with details of safety audit procedures and practice, and to facilitate them to develop their competence and skills in conducting safety audits for assessment of the effectiveness of safety management system.

ENTRY REQUIREMENTS:

This course is designed for occupational safety and health practitioners who have achieved the status of Registered Safety Officer under the Factories and Industrial Undertakings (Safety Officers and Safety Supervisors) Regulations. Entry is also open to candidates with appropriate tertiary qualifications and relevant professional experience, or those designated by their organisations as auditor candidates or safety reviewers.

STRUCTURE AND MODE OF STUDY:

This is a 108-hour study course covering ten months and consisting of two main stages of training:

Stage 1: Classroom Training (78 hours)	Stage 2: Audit Project (30 hours of field study)
Normally held on Tuesday and Thursday evenings (6:45 pm – 9:45 pm) covering 39 hours of Safety Management and 39 hours of Safety Audit	Audit project to be completed within 6 months covering the stages of baseline audit, follow-up audit and the final stage of oral presentation of audit findings

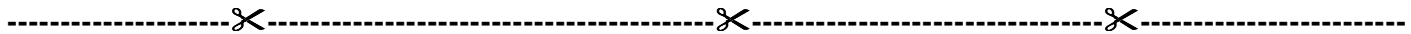
Students are eligible to use Pao Yue-kong Library of The Hong Kong Polytechnic University during the period of study.

SATS OPERATOR:

The SATS operator, Industrial Centre (IC), has extensive experience in offering and teaching occupational safety and health (OSH) courses since the year 1979. With 30 years of OSH training, IC has had good contacts with industries and OSH associations and societies. For this particular course in safety auditors training, it has full support from the Society of Accredited Safety Auditors. Members of the Society (qualified as Registered Safety Auditor) and members of the IC safety professional staff will be actively involved in teaching this course and providing project supervision.

APPLICATION AND ENQUIRIES:

For application, please complete the application form below. For admission enquiries, please contact SPEED at **3400 2828**. For academic matters relating to the course, please contact the Course Coordinator (Mr. C.S. Chan) at **2766 7633** or the Course Organiser (Mr. W.C. Lee) at **2766 7630**.



Application Form for SATS 14th Intake (course code NT07)		
NAME: (English)		
NAME: (Chinese)		(Chinese Character Code)
ADDRESS:		
PHONE: (Office)	(Home/Mobile)	(Fax)
COMPANY:	POSITION:	
NO. OF YEARS OF EXPERIENCE IN SAFETY MANAGEMENT:	EMAIL:	
HKID No:	DATE OF BIRTH:	SEX:
IF YOU ARE A NON-LOCAL APPLICANT, PLEASE ENTER "Y":		
The following copies of certificates are enclosed: <i>(Tick the boxes as appropriate)</i>		
<input type="checkbox"/> Degree/Higher Diploma/Higher Certificate <i>(Specify discipline of study other than OSH):</i> _____		
<input type="checkbox"/> BSc/MSc in OSH/Safety Management <i>(Specify the awarding university)</i> _____		
<input type="checkbox"/> RSO Certification Letter from the Labour Department <i>(Specify the date issued)</i> _____		
<input type="checkbox"/> Other safety qualifications _____		
Applicant has to enclose a crossed cheque (payable to "The Hong Kong Polytechnic University") for payment of the course fee (HK\$12,000). On completion of the selection process, SPEED will return the cheque to those unsuccessful applicants.		
Course fee HK\$12,000: Cheque No. _____ Bank _____		
I understand that the above information is for processing my application and some of the information may be given to other departments of The Hong Kong Polytechnic University whenever necessary.		
Signature of applicant: _____		Date: _____
NOTE: The closing date for the course application is 7 July 2009 . All applications with the course fee and copies of <u>certified</u> certificates must be sent to:		
<i>School of Professional Education and Executive Development (SPEED), Room QR802, 8th floor, Core R, The Hong Kong Polytechnic University, Hunghom, Kowloon.</i>		